

Spending Review Publication Strategy (Version 1.1 – 16/11/10)

Category	Types of Information	Publication Strategy
Communications	<ul style="list-style-type: none"> • Internal Memos, pamphlets or e-mails sent to staff. • Correspondence with organisations, union representatives or partner bodies, such as local councils. 	<p>Once all decisions have been made then a summary project document containing an extensive executive summary will be published.</p> <p>This document will be titled 'West Midlands Police Post Budget Reform Report' (PBRR) outlining how information was provided and the communications strategy adopted. This will include an analysis of the content and intention of all such communications.</p> <p>Communications regarding or directed to individuals will not be included as there may be breaches of Data Protection legislation.</p>
Decision Making	<ul style="list-style-type: none"> • Minutes of meetings. • Background papers. • Research documents. 	<p>All minutes, including those from senior decision making processes, will be produced following the existing FOI publication scheme guidelines (open and closed).</p> <p>Information and background papers will form part of the final executive summary document of the PBRR.</p> <p>Where interest in background papers exists, they must be requested through the normal FOI Information Request procedures.</p>
Finance	<ul style="list-style-type: none"> • Analysis of current and future budget levels. • Costs of reform itself. • Resources 	<p>Will be published within final PBRR.</p> <p>Care will be taken to ensure that no adverse tactical information is published, for example a breakdown of budgets and resources in sensitive policing and ongoing operational activities and enquiries.</p>

Version	Date	Authorised By (Name and Position)	Signature
1.1	16/11/10	Dr Paul Clements Chief Information Officer	