

WEST MIDLANDS POLICE

FREEDOM OF INFORMATION ACT 2000

REVIEW & APPEALS PROCEDURE

Any person who has requested information from West Midlands Police and is unhappy with the way their request for information has been handled can request a review of their case.

A request for review must be made in writing by letter, fax or email to the Force Delivery Manager. You should include the reference number of your request if you have it, and outline why you are requesting the review.

Force Delivery Manager
Police Headquarters
Lloyd House
Birmingham
B4 6NQ

Email: foi@west-midlands.police.uk
Fax: 0121 626 5291

The Freedom of Information Manager will record all requests for review. Receipt of a request for review will be acknowledged and the appellant informed of an estimated date for determining the outcome. West Midlands Police will attempt to respond to reviews as soon as practicable and in any case within two months. All investigations will be undertaken by staff who were not involved in providing the original response.

The result of any internal review will be communicated to the appellant outlining the decisions taken.

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Fax: 01625 524510

Website: www.ico.gov.uk

There is no charge for making a request for internal review or appeal to the Information Commissioner.